

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, NOVEMBER 21, 2013 – 9:30 A.M.**  
**FIRST FLOOR HEARING ROOM**

Revised 11/19/13
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**AGENDA**

**I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance
- C. Proclamation – Business Recycling and Waste Reduction
- D. [Presentation](#) of the 2014 Legislative Package to the Frederick County Delegation – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager
- E. Commissioner Comments
- F. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- G. Approval of Minutes

**II. PUBLIC COMMENTS (Three-Minute Presentation)**

**III. CONSENT AGENDA (See Attached Separate Agenda)**

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**IV. AGENDA BRIEFING**

Thursday, December 5 at 9:30 a.m.

- To Consider the Possible Sale of Property Located at 115 and 117 East Church Street, Frederick – Richard McCain, Office of the County Attorney
- To Discuss Possible Resolution Regarding Solid Waste Management Administration of Landfill Accounts – Phil Harris and Lori Finafrock, Utilities and Solid Waste Management Division
- To Consider Amendments to the Ethics Ordinance – Linda Thall, Office of the County Attorney

**V. WORKSESSION (Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)**

- A. [Appointments](#) to Boards/Commissions – Joyce Grossnickle, Office of the County Manager  
**(10 Minutes - Board Decision)**
- B. [Proposed Resolution](#) to Accept Surety Bonds to Guarantee Sediment and Erosion Control and Stormwater Management Improvements – Gary Hessong, Community Development Division  
**(10 Minutes - Board Decision)**
- C. [Transfer of Development](#) Rights (TDR) Work Group Update - Anne Bradley, Community Development Division  
**(10 Minutes - Board Decision)**

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VI. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

- A. Bid Award – Purchasing Memo #14-065, Employee Assistance Program Services for Frederick County Government and Frederick County Public Schools – Diane George, Finance Division  
**(10 Minutes - Board Decision)** 5
- B. Installment Purchase Program (IPP) – Hawker Tenant House Request – Anne Bradley, Community Development Division  
**(10 Minutes - Board Decision)** 6
- C. Collective Bargaining for FY 2015 with the Career Fire Fighters Association of Frederick County, IAFF#3666 – Mitch Hose and Sophia Dobranksy, Human Resources Division  
**(10 Minutes - Board Decision/Guidance)** 7
- D. Proposed New Lease for Old National Pike District Park Farmland – Paul Hanyok, Parks and Recreation Division  
**(10 Minutes - Board Decision)** 8
- E. Asian American Center Partnership with the Business and Employment Center – Laurie Holden, Citizens Services Division  
**(10 Minutes - Board Decision)** 9
- F. Business Updates – Helen Propheter, Community Development Division  
**(10 Minutes - Board Decision)**

VII. **COMMISSIONERS COMMENTS**

VIII. **PUBLIC COMMENTS (Three-Minute Presentation)**

IX. **QUESTIONS - PRESS**

X. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

**Topic** – To discuss with the county's attorneys and staff the resolution of claims related to a construction project. A

**The following second closed session topic was added:**

**Topic** – To discuss with the county's attorneys and county staff the legal impact of a recently received legal notice.

XI. **ADJOURN**

## **CONSENT AGENDA DETAIL**

### **BID AWARDS**

1. [Purchasing Memo #14-052](#) – Storm Drain Repair (Piggyback Contract)  
Award to: Proshot Concrete, Inc.  
Estimated award amount: \$500,000.00
2. [Purchasing Memo #14-064](#) - Bid #14-024, Tree Trimming, Maintenance, Removal, Stump Grinding and Planting Services  
Award to: Pittman Tree and Landscaping, Inc.  
Award amount: \$100,000.00

### **BUDGET TRANSFERS**

1. #BT-14-080, Department of Aging, Citizens Services Division
2. #BT-14-081, Department of Aging, Citizens Services Division

### **EASEMENT**

1. [Conservation Reserve](#) Enhancement Program (CREP) – Prongas Easement Request – Anne Bradley, Community Development Division

### **GRANTS**

1. [FFY 2013 State](#) Homeland Security Grant Program Award and Associated Budget Transfer(s) and Subgrants to Sheriff's Office, The City of Frederick and City of Brunswick – Seamus Mooney, Emergency Management Division  
(County Match = \$0; Grant Funding = \$119,159)
2. [EmPOWER](#) Clean Energy Communities Fiscal Year 2014 Low-to-Moderate Income Grant Program – Shannon Moore, Community Development Division  
(County Match = \$0; Grant Funding = \$100,000)
3. [EmPOWER](#) Clean Energy Communities Fiscal Year 2014 Low-to-Moderate Income Competitive Grant Program – Shannon Moore, Community Development Division  
(County Match = \$0; Grant Funding = \$760,083)

### **MISCELLANEOUS**

1. [Street Acceptance](#) – Robert Shen, Public Works Division